



General Aviation

All flights to and from a coordinated airport can only be executed when an air carrier or any other aircraft operator have been allocated a slot by a coordinator. State flights, emergency landings and humanitarian flights are exempted.

General aviation (all aviation except commercial aviation) is therefore subject to slot coordination at AMS, [EIN](#) and [RTM](#).

Amsterdam Airport Schiphol

The following procedure is applicable for General Aviation at Amsterdam Airport Schiphol.

1. General aviation is not allowed to operate during night time (23.00 – 06.59 LT)
2. Based on the slot pool, after the slot return date, time brackets available for General Aviation are calculated on an average day basis. These time brackets indicate certain periods during the day in which capacity is still available. Normally, this will be outside peak hours.
3. For outbound flights, inbound flights and technical flights, separate sets of time brackets will be issued.
4. The time brackets will be published by NOTAM.
5. If the capacity for general aviation within the brackets decreases because of ad-hoc slot requests by air carriers, the time brackets will be altered and published accordingly.
6. General Aviation, operating within the time brackets as published in the latest NOTAM, does not need to apply for a slot for practical reasons.
7. For landing and takeoff outside the published time brackets, General Aviation must submit a request for the allocation of available ad hoc slots to SACN and await approval before operating.
8. Historical precedence will not be given to any General Aviation operation.

Requests for slots for General Aviation

Requests for ad hoc slots for General Aviation for landing and take-off outside the published (NOTAM) time brackets shall be submitted not earlier than 3 working days before operating to SACN or to the Duty Manager outside office hours. Requests must include information about flight number or registration number, desired time / date, e-mail, fax or telephone number of the contact (person).

- During office hours (for Commercial and General Aviation):
Stichting Airport Coordination Netherlands (SACN)
Email: SCR@slotcoordination.nl
SITA: SPLACXH
Fax: +31 (0)20 405 9731
Tel: +31 (0)20 405 9730
- Outside office hours and at legal holidays (only for General Aviation):
Duty Manager Amsterdam Airport Schiphol (AAS)
Email: Apron_Office@schiphol.nl
Fax: +31 (0)20 601 3441
Tel: +31 (0)20 601 2116

Requests for General Aviation slots for EIN

Requests for ad hoc slots for General Aviation for landing and take-off shall be submitted not earlier than 14

days before operating to SACN or to Airport Operations outside office hours. Requests must include information about flight number or registration number, desired time / date, e-mail, fax or telephone number of the contact (person).

Please take into consideration the temporary policy arrangement for General Aviation and Business Aviation ([english version](#)) ([dutch version](#)).

- During office hours (for Commercial and General Aviation):
Stichting Airport Coordination Netherlands (SACN)
Email: SCR@slotcoordination.nl
SITA: SPLACXH
Fax: +31 (0)20 405 9731
Tel: +31 (0)20 405 9730
- Outside office hours and at legal holidays (only for General Aviation):
Supervisor Operations Eindhoven Airport (EIN)
Email: operations@eindhovenairport.nl
SITA: EINEAXH
Fax: +31 (0)40 291 9833
Tel: +31 (0)40 291 9823

Requests for General Aviation slots for RTM

Requests for ad hoc slots for General Aviation for landing and take-off shall be submitted to Rotterdam The Hague Airport not earlier than 3 working days before operating. Requests must include information about flight number or registration number, desired time/date, e-mail, fax or telephone number of the contact (person).

- **Operations Rotterdam The Hague Airport (RTM)**
Email: inquiry@rtha.com
Fax: +31 (0) 10 446 3599
Tel: +31 (0) 10 446 3456
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